



2021/2022 *Prospectus*





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Why Springboard?

Springboard aims to support the development of sustainable communities where people have the skills needed for work and life. We offer a range of vocational options at various levels to help you Take The Leap into your dream career.

We have dedicated and highly experienced tutors who will guide you through your programme to ensure you reach your full potential.

Steve Reay - CEO

Apprenticeships



Apprenticeships are available for those aged 16+. An Apprenticeship is a chance to earn while you learn. An apprenticeship has many advantages and is the perfect way to get a foot in the door within your chosen sector.

Once you are successfully matched with an employer vacancy, you will be employed and receive job-specific training whilst working alongside experienced staff.

Apprenticeships also include 20% off the job training, working towards recognised industry standards.

Adult

Our **19+** Adult courses are free to attend for those who are unemployed and claiming benefits or for those who are employed but earn an income under £17,374.50* p/a. Adult learners are entitled to a travel allowance, and also have access to an NUS student card.

*accurate as of 20/06/2021



Online & Short Courses

We offer various online and short courses for those who are aged over 19. We currently offer Mental Health Awareness (online only), CSCS Card, Forklift Truck Training, and Employability short courses.

More information can be found in this prospectus.

Please follow our website & social media pages for the most up to date information of course availability and start dates. Scan QR code below



Study Programme



You will attend the Study Programme Full Time and have the opportunity to gain vocational qualifications and 'hands on' work experience. Our Study Programme learners are entitled to a weekly attendance allowance, travel and meals (means-tested), and access to an NUS student card.

The Study Programme is for those **aged 16-18**, or those aged up to 25 with an EHCP, and is based on **46 weeks**, on average you will attend 3 days per week.

Three Core Elements of Study Programme:

Vocational Qualification

in your chosen sector area

Maths & English

Compulsory if you do not have Grade 4

Personal, Social Development & Wellbeing

You can also access:

Careers Advice and Guidance

Pastoral Support

Work Experience
in your chosen area

Contact

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Business Administration

Business administration is a key area for all types of organisations and covers the financial and organisational processes and activities involved in running a business. This programme will help you develop a highly transferrable set of knowledge, skills and behaviours essential for working in a wide variety of companies. You will learn about the functions, structure, systems, policies and relevant regulations and develop the knowledge and skills required for project management, change management and process improvement.

Who is it for?

- ✓ Adults
- ✓ Apprenticeships
- ✓ Study Programme
- ✓ Traineeships

What are my progression opportunities?

Progression to advanced or higher level apprenticeship, opportunities in a wide range of careers including auditing, finance, data entry, office management and project management.



Childcare

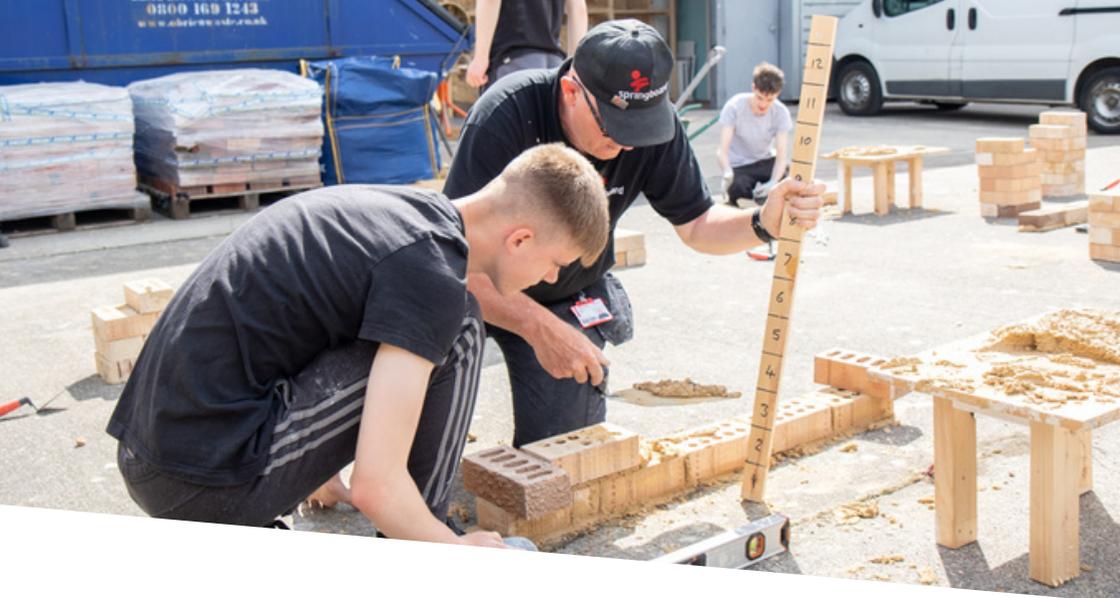
You will develop an in-depth understanding of early years education or supporting teaching and learning in schools. We offer you the choice to focus on developing a career in the early years, supporting children under 5 years old or developing a career in supporting teaching and learning in schools, supporting children in key stage 1 or key stage 2. As part of the programme, you will be required to complete a DBS check before starting a work placement.

Who is it for?

- ✓ Adult
- ✓ Study Programme
- ✓ Apprentices
- ✓ Traineeships

What are my progression opportunities?

On completion of one of our programmes, you can move into careers such as a teaching assistant, early years practitioner, nursery assistant, lunchtime supervisor, out of hours supervisor or move onto higher education courses to gain a degree in teaching or early childhood studies.



Construction & Multi-Skills

Our Construction programme runs from our Pallion site in Sunderland. This programme is hands-on and the perfect starting point for anyone interested in a career in the construction industry, or for those individuals who are looking to expand their existing skills and gain a qualification. You will cover various aspects of the trade including painting and decorating, joinery, bricklaying and plastering. As part of this programme, you will also gain valuable Construction Skills Certification Scheme (CSCS) training which is required by most employers in the construction industry.

Who is it for?

- ✓ Adult
- ✓ Apprenticeships
- ✓ Study Programme
- ✓ Traineeships

What are my progression opportunities?

On completion of the construction programme, you can move into further education, higher-level study, apprenticeships and employment. Gaining your CSCS card is a valuable certificate to enable you to work on UK construction sites.



Customer Service

Customer service is a key part of most businesses and this programme will help you develop the core knowledge, skills and behaviours required in a customer service role. You will learn how to deal with complex situations face to face, by telephone, email, in writing and using other digital communications. You will be supported to gain work experience and equip you with the knowledge of regulations, legislation, systems, resources, products and services required for your future role in this area.

Who is it for?

- ✓ Adults
- ✓ Apprenticeships
- ✓ Study Programme
- ✓ Traineeships

What are my progression opportunities?

You could progress to an apprenticeship Customer Service Practitioner or Specialist or a range of customer service careers including; customer support agent, customer service support officer, customer relationship manager, technical support advisor, team leader or supervisor.



A-Spire

HAIRDRESSING & BEAUTY



Hairdressing & Beauty Therapy

The Hair and Beauty Therapy programme runs from Aspire Hair & Beauty, our purpose-built salon in Sunderland. Our newly designed Salon is fully stocked with all of the products and equipment you would expect to find in any commercial Salon. Our Hairdressing programme provides training in; styling, colouring, shampoo/condition, cutting and hair extensions. Whilst our Beauty programme provides training in; manicure, pedicure, facial, waxing, makeup and eye treatments.

Who is it for?

- ✓ Adult
- ✓ Apprenticeships
- ✓ Study Programme
- ✓ Traineeships

What are my progression opportunities?

On completion of the programme, you will have a variety of career paths to choose from. Many of our learners go on to careers such as beauty therapists, hairdressers, mobile beauty therapists, spa therapists and massage therapists.



Health and Social Care

Working with adults is highly rewarding, but also demanding and a huge responsibility. Our Health and Social Care programme, available from levels 1 to 3, can help you achieve your career ambitions. Placed in a Social Care setting to gain valuable hands-on experience, you will have a DBS check, learn basic First Aid, care of the elderly and more. Working towards our level 2 Diploma will enable you to meet the national minimum standards set by regulators to start their careers in health and social care settings.

Who is it for?

- ✓ Adult
- ✓ Apprenticeships
- ✓ Study Programme
- ✓ Traineeships

What are my progression opportunities?

On completion of one of our Health and Social programmes, career opportunities can include health care assistant, auxiliary assistant, ambulance staff, community support worker, social worker and nurse after completion of further education.



Horticulture

Our Horticulture programme runs from Hetton Lyons Country Park where you will have the opportunity to learn how to use and maintain machinery, grass cutting, strimming, tree work, pruning, landscaping, planting, cleansing and fencing. You will learn how to plant trees, shrubs and flowers. You will also be required to undertake industry standard qualifications such as the NCFE Level 1 and 2 in Practical Horticulture.

Who is it for?

- ✓ Adults
- ✓ Study Programme

What are my progression opportunities?

On completion of our Horticulture programme career opportunities can include gardener, landscaper, hedge trimmer, tree surgeon, countryside ranger and forestry worker.



Hospitality and Catering

Our Hospitality and Catering programme is delivered from the Aspire Bistro, situated at our Head Office in Pallion, Sunderland. You will gain hands-on work experience and cover topics including food preparation and cookery; serving Springboard staff and members of the public meals and drinks, catering for corporate events and creating special menus. Our Bistro prides itself on a 5-star food hygiene rating. You will also have the opportunity to achieve your food hygiene certificate

Who is it for?

- ✓ Adult
- ✓ Apprenticeships
- ✓ Study Programme
- ✓ Traineeships



What are my progression opportunities?

The Hospitality and Catering programme is a varied course and can lead to multiple different careers such as chef, kitchen assistant, server, waitress, barista and restaurant manager.



Maths and English

Springboard offers GCSE maths and English as well as Functional Skills for those who need to improve their maths and English. You will be assessed prior to starting the course and will learn at the level based on your assessments and prior achievements. Intensive courses are available for those ready for the next resit dates. GCSE and Functional Skills maths and English qualifications are designed to improve your job prospects and enhance your skills for work and life. We have the option for you to study online or face to face classes.

Who is it for?

- ✓ Adults
- ✓ Study Programme

What are my progression opportunities?

Our maths and English qualifications are designed to help you progress into any career. These are essential skills that are valued by an employer, that you will need for any line of work.



Public Services & Adventure Training

This course provides an insight into uniformed services as a potential area for employment. The key focus is to develop a foundation of technical skills required in the uniformed protective services such as the police service, fire service and armed forces. You will gain a broad understanding of Uniformed Protective Services including the following: sport, fitness, personal development, team building, discipline, skills for land and water-based outdoor activities, map reading and expedition skills.

Who is it for?

- ✓ Study Programme

What are my progression opportunities?

This course will help you progress to an apprenticeship in the uniformed protective services such as the: Navy, Army, RAF, Prison Service, Fire & Rescue Service and Police.



Retail

Retail is the largest employing industry in the UK, the retail market is competitive and ever-growing. On our retail courses, you will develop sales and customer service techniques, learn about sales targets, marketing, competition, product, pricing and merchandising. You will also learn all about the different aspects of retail and how to deal directly with members of the public.

Who is it for?

- ✓ Adults
- ✓ Study Programme
- ✓ Apprenticeships
- ✓ Traineeships

What are my progression opportunities?

Career options include; sales assistant, merchandiser, marketing, store design, team leader and retail management. Progression to further or higher education, advanced or higher level apprenticeship.



Warehousing

We have some of the largest manufacturing companies in the UK right here in the North East. The current development of the IAMP (International Advanced Manufacturing Park) and newly announced Nissan Gigafactory creating a huge range of opportunities in the sector. Our Warehousing programme covers all aspects of storage requirements and warehousing processes which includes forklift truck operations, health and safety training as well as the possibility of gaining a CSCS card. You will gain the essential: knowledge, skills and behaviours that are required for this rapidly expanding sector in the North East.

Who is it for?

- ✓ Adult
- ✓ Apprenticeships
- ✓ Study Programme
- ✓ Traineeships

What are my progression opportunities?

On completion of one of our warehousing courses, you can progress onto a career in warehousing, stock control, stock room assistant, distribution and warehouse manager.



Vehicle Maintenance

The Vehicle Maintenance course gives you the opportunity to work on any vehicle that has wheels; cars, motorbikes, pedal bikes, go-karts and more. This programme is about repairing, recycling and upcycling vehicles in need of a makeover and transforming them into practical and operational vehicles. Your tutor will support you to gain industry recognised qualifications and a work experience in a professional garage to gain the knowledge and skills required for a job in this sector.

Who is it for?

- ✓ Adults
- ✓ Apprenticeships
- ✓ Study Programme
- ✓ Traineeships

What are my progression opportunities?

On completion of our Vehicle Maintenance course opportunities can include career progression to a range of jobs in the North East, such as; mechanic, MOT tester, service and maintenance technician and auto electrician.

On completion of the course, you can access CBT (compulsory basic training) or £150 worth of driving lessons to support your future employment prospects.



Planning for Progression

This programme is for those starting at Level 1 or below, and who are vocationally unsure or need to develop soft skills and confidence to support successful and meaningful progression. Through a range of classroom-based and outdoor activities, you will overcome challenges to build your teamwork, time management and problem-solving skills. You will also work on your employability skills through visits by local employers and work experience opportunities. You will have the opportunity to choose vocational tasters as part of your programme to help identify a suitable progression route

Who is it for?

✓ Study Programme

What are my progression opportunities?

On completion of the programme, you can move into further education, higher-level study, apprenticeships and employment.



Springboard Futures

Springboard Futures provides high quality further education and supported training to those in Sunderland who have a recognised autistic spectrum disorder (ASD), learning difficulties and disabilities (LLDD). Our provision of specialist staff, resources and equipment will enable learners with learning difficulties to make the transition to adulthood. We offer a range of bespoke pathways to suit individual needs including personal and social development, self-regulation and management, enrichment, literacy, numeracy and ICT, supported work experience, community engagement and pastoral support.

Who is it for?

- ✓ Study Programme 16-18 (19-24 with an EHCP)

**Springboard
Futures**

For more information please see our more detailed prospectus - to request a prospectus please call 0191 515 5300 or visit our website <https://springboard-ne.org.uk/courses/springboard-futures/>



Social Enterprise

Social Enterprise is designed to provide an opportunity for meaningful activities within an entrepreneurial environment, preparing young people for mainstream opportunities or a route to employment. Social Enterprise is based at Peterlee, however, we can arrange travel from other Springboard locations. Social Enterprise is about creating or up-cycling innovative products to sell to the general public, as well as working with businesses and individuals to create custom made orders. Profits are reinvested into the project or other ongoing projects and developments.

Who is it for?

- ✓ Study Programme 16-18 (19-24 with an EHCP)



Short Courses

Springboard offers a wide range of short courses for adults including health and safety, IT, mental health awareness, CSCS and employability. We offer bespoke courses designed to meet learner and employer needs, such as medication competency, stress management and confidence building. Our courses are continually updated, for up-to-date information make sure you are following us on social media for start dates and new short courses that may suit you.

Who is it for?

✓ Adults



@SpringboardNE



@Springboard.



@Springboard_NE



@Springboard_NE

Our Locations

Springboard operates from various locations across the North East including Hartlepool, Hetton, Sunderland, Peterlee & Jarrow. Our Apprenticeship employers are based around the North East.

Course locations can be found below.

Key:

Study Programme
Adult
Apprenticeships

Vocational Area	Hartlepool	Hetton	Sunderland	Jarrow	Peterlee	North East
Business Admin	•		••	••		•
Childcare	•	••	••	••		•
Construction			••			
Customer Service	•		••	••		•
Employability	•	•	•	•	•	•
Hair and Beauty			••			•
Health & Social Care	•	••	••	••		•
Horticulture		••				•
Hospitality			••			•
Maths and English	••	••	••	••	••	
Plan for Prog	•					
Public Services		•				
Retail				••		•
Social Enterprise					•	
Vehicle Maint			••	••		
Warehousing				••		•



What Our Learners Say

"When I first started at Springboard I didn't know what I wanted to do with my future. I came to Springboard and worked with the tutors, they supported me to figure out what I wanted to do with my future. I moved onto the Health and Social Care programme and now I've got 2 assessments left to do and then moving onto my level 2. I have also gained work experience in a school placement which I organised myself. I didn't really have the confidence at the start of Springboard, but the Springboard staff have supported me to develop my confidence and enjoy the course, without Springboard I wouldn't be the person I am today."

- Gypsy Watt (Health & Social Care)

"I have thoroughly enjoyed my time completing my apprenticeship with Springboard. Working alongside experienced staff at Springboard has given me confidence and helped me to build on skills that will be beneficial for the future. During my apprenticeship, I have also been fortunate enough to be offered training opportunities such as first aid. My assessors were extremely supportive throughout my qualification as they made me feel comfortable and were always there to answer any questions I had."

- Elle Thompson (Customer Service Apprenticeship)

"I have gained a lot of knowledge whilst studying at Springboard. I enjoyed learning about practical treatments such as Makeup and facial treatments. I would recommend this course to anyone."

- Megan Hunter (Beauty Therapy)



Tecaz

"Springboard has worked with us over the last 24 months, and they have welcomed and embraced the concept of training and developing their newly recruited workforce through the acquisition of Apprentices throughout the business. Investing in their professional development, Tecaz has a history of offering successful and hardworking candidates full-time employment with the option of progression to higher level qualifications as well as other training and skills. Tecaz understands the advantages of recruiting and upskilling staff and offers many opportunities to young people, allowing them the chance to upskill and grow with the organisation. Tecaz has now gradually moved the direction of their recruitment towards the Apprenticeship model with ongoing opportunities in the warehouse and business departments."

Sunderland GP Alliance

Sunderland GP Alliance has worked in partnership with Springboard for many years and has employed 7-8 Apprentices across the many Practices, all of whom are now permanent members of staff and huge assets to the organisation. The recruitment process is seamless and has always been very positive and professional, we have met with many excellent candidates over the years. I have also dealt with Springboard Apprenticeship Assessors, who have supported, mentored, and guided our young people through their Apprenticeship journeys, communicating effectively with both myself and them. They have been extremely knowledgeable, flexible, and professional. Overall, working with Springboard, recruiting, and developing our Apprentices has been an absolute success and I would recommend Springboard to anyone thinking about employing their own Apprentices.

Leap To Success

There are lots of options to choose from, so why should you choose to study with Springboard? Here's some of our stats that make studying with us, better than anyone else!



8+ Training centres
across the
North East

DEDICATED
Apprenticeship team

**ATTENDANCE
ALLOWANCE***

**OVER
13** Vocational
choices

**Specialist SEND
provision and
additional support for
those who need it!**

CV writing and interview
skills and techniques

HANDS ON LEARNING
to get you out of the
classroom and into the
workplace

Only training provider in
the region to offer
Horticulture from our
180 ACRE Hetton Lyons
Country Park

WORK EXPERIENCE
for all learners

Ofsted rated
OUTSTANDING
Nursery



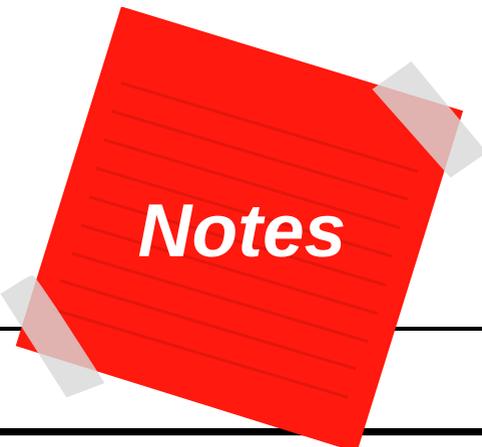
DEDICATED
Pastoral Care Support

STATE OF THE ART
Hair & Beauty Studio

On site
BISTRO
at our head office

Tailored career advice
and guidance for
every learner





Notes



www.springboard-ne.org.uk

For more information contact our Recruitment Team

Tel: 0300 003 7073 **Email:** info@springboard-ne.org

**Head Office
Pallion**

Units 1 and 2
Rivergreen Industry Centre
Pallion, Sunderland
SR4 6AD

South Tyneside

56 Aidan Court
Bede Industrial Estate
Jarrow
NE32 3EF

Pennywell

Portchester Road
Pennywell, Sunderland
SR4 8ED

Hetton Park

Hetton Lyons Country Park
Downs Pit Lane
Hetton-le-Hole
DH5 0RH

Hartlepool

First Floor
TEC House
Lynn Street
Hartlepool
TS24 7BY

Futures

Southwick Road
Sunderland
SR5 2AB

Hetton Hub

The Hetton Centre
Welfare Road
Hetton-le-Hole
DH5 9NE

East Durham

27 Lister Road
North West Industrial Estate
Peterlee
SR8 2RB

The Bridges

Unit 65a, The Bridges
Sunderland
SR1 3DR